

## **The Norfolk and Norwich University Hospital Nurses League**

**Charity registration number 290546**

Executive meeting held on **Thursday 13<sup>th</sup> May 2021 10am Zoom.**

**Present:** Mary Dolding (President), Margaret Allcock, Hilary Barker (Treasurer), Elizabeth Blaxell, Doreen Betts, Jan Beart, Ann Copsey (Membership Secretary), Sondra Gorick, Chris Parfitt, (Joint Editors), Mike Surkitt-Parr & Ruth McNamara (Secretary).

**Professor Nancy Fontaine, Chief Nurse NNUH**, gave the committee an up-date on the latest news from the hospital. She reported: i. Yesterday at the Nurses Day a very momentous occasion with the launching of the *new hospital badge* available to all who have been associated with the NNUH. They will be available for sale @£3 each which will help with costs. On the day participants were shown a video of the centre & informed the NNUH Neo-natal Unit had been recognised as one of the best in the country.

ii. *New Nurse Consultants* had been appointed for the Dermatology Unit (now 2), Respiratory Nurse Consultant – Covid processed this opportunity for the position, Consultant Nurse for diabetes, Cardiology Consultant Nurse for children & young people plus 2 Nurse Consultants in Radiology for breast cancer.

Consultant for older people's medicine possibly next year & another for Lung cancer with a growing position.

iii. Many things will be managed differently across all departments with video consultations proving useful, & may well continue post pandemic, but it does not work for all patients with now 60,000 on the waiting lists. Teams are now working together again.

iv. There is a need for an ultraclean orthopaedic joint centre. Capital monies will be needed to build this & a 3<sup>rd</sup> floor for private patients.

v. A *Virtual Ward* has been created for 12 patients sending them back home (the Virtual ward) much earlier with 3-4 visits a day by electronic observation/video consultation with their consultant but still under hospital care until their discharge. Feedback has been good with patients happy in their own surroundings. Physio/OT is provided by the hospital/community team in the patient's home. It is hoped to be increased to 80-90 patients when equipment is available.

vi. Visiting has continued with one named visitor/patient for an hour a day. Lateral Flow tests are required by all including firm representatives visiting the site. 60,000 people have been vaccinated at the hospital hub.

vii. Cromer Hospital's new expanding Macmillan unit will welcome patients later this year.

Nancy informed us that in August 2021 she had been at the hospital for 3years & hoped to become a regular Member of the NNUH Nurses League. She thanked Mary Dolding for making a huge difference to the League setting a high bar for her successor but hoped we could continue to work well together encouraging trained nurses to join the Nurses League.

**Mary Dolding** opened the business meeting welcoming Trustees telling them that Nancy was genuinely interested in the Leagues activities & hoped it would continue. She thanked the Trustees for her leaving gift which she has yet to decide what to purchase & kind words received from colleagues.

1. **Apologies**: Jeannie Cropp poor internet connection & Kay Marrison working commitments.

**2. Minutes from the last meeting:**

Agreed by all present and signed as correct & will be displayed on the committee page of our website.

**3. Matters arising**: None.

**4. President & Trustee election nominations received**: i. Mike Surkitt-Parr had been the only candidate nominated as President. Agreed by all present. Mike was pleased to accept the post for 3years.

ii. Elizabeth Blaxell, Sondra Gorick & Chris Parfitt all agreed to continue as Trustees for a further 3 years.

2 posts remain unfilled. Jennie Cropp was sent a voucher with thanks on resignation after 4years service.

**5. 91<sup>st</sup> AGM & Reunion Saturday 15<sup>th</sup> May 2021 2.30pm Zoom**

i. **Mary Dolding**, retiring President, will open the meeting. Agenda for the afternoon was confirmed as planned 8<sup>th</sup> April committee meeting via Zoom. 65 invites had been sent out to Members to attend via Zoom.

ii. **Chris Parfitt** thanked Ann for spending hours with e-mails addresses & contacting Members by phone.

iii. **Ann Cosey** will read the list of 23 Members who have died in the last two years during her report & mention those who are unable to join us on Zoom but would have liked to join us – especially Betty Lee.

iv. **Jan Beart** has received reports from Trustees agreeing to take the Minutes at the Zoom AGM Reunion.

v. Newly elected President will preside over the meeting after the elections.

**5. Financial Report**: **Hilary Barker** Treasurer, i. Distributed to Trustees the annual financial report 2020-1.

ii. Independently audited by **Charlotte Ayres** who was satisfied they are correct.

iii Thank you to those who sent generous donations and those who renew membership promptly. Donations to our funds were also received from the PayPal Giving Fund, from relatives in memory of deceased Members & thank you Ann for claiming Gift Aid tax relief (£223.75) – thank you all for helping to increase this amount.

iv. Our *investments* continue to give us an income (£516.51) although slightly lower due to the world market & Covid felt by us all. We await a report from **Chris Rengert**, our Financial Adviser, monitoring our investments - we thank him for doing this. Investments were discussed for future planning.

v. Expenses have been minimal this year as we have had no AGM or activities outlay. Journal postage & costs have increased greatly because Trustees were unable to deliver any by hand this year due to restrictions.

Thank you to the NNUH Postal Service who sends them at a much lower rate than the national post for us.

vi. We have continued to contact 45 Senior Members at Christmas (£309.37) who are pleased & send letters of appreciation. Thank you to Ruth, our Secretary, who has organised this over many years.

vii. Website costs (£110. 20) which enhances the League & benefits our Members with content & help.

Thank you to **Dr Paddy** who helps greatly in the running of our website.

viii. During the year the League donated £100 to a fund set up for a N&N nurse who sadly died from the Covid virus leaving a young family. The committee felt strongly we should support this cause.

Our income this year exceeds our expenditure this year, so we have enough funds for the foreseeable future to cover any events hopefully planned.

**6. League Membership: Ann Copsey** reported: i. Membership now stands at 329 but sadly 6 have died since our last meeting: *Betty Gage (Bullock) 1949-52, Suzanne Larwood (Ellis) 1962-5, Rita Knights 1950-3, Shirley Murray (Page) 1951-4, Sheila Warner (Barnes) 1953-7 & Christine Munroe (Horan) 1952-6.*

ii. 8 New Members: *Janet Barker (Dixon) 1979-82, Ruth George (Davison) 1976-9, Tessa Holmes (Lintott) 1977-80, Carol Sollitt (Dack) 1964-8, Patricia Stockwin 1985-93, Georgina Randell (Lines) 1990-3 & Sarah Hemmant (Heathfield) 1987-90.*

iii. 81 outstanding subscriptions although cheques are still coming in.

iv. After 30 reminders x2 with their Journal only 5 subscriptions received. Hilary will check with the bank.

about more standing orders received.

**7. Website.** Mary reported: **i.** Concerns were raised following removal of the Member's section recently. Paddy will be contacted to discuss reinstatement & thanks for his continued support/guidance with problems.

**ii.** This years' 2022 Login: *league2022* Password: *happy-cat*

**8. Editor's report: Sondra Gorick** reported **i.** Producing the Journal for the first time during a year of Covid 19 pandemic & two shutdowns proved quite a challenge. Material was already arriving for 2022 edition.

**ii.** Thanks to those who submitted excellent articles & for the layout & printing by Vince at the printers S.R. Print & Design Ltd. The committee thanked the editors for their good first edition of our Journal.

**9. Heritage report: Margaret Allcock** reported: **i.** During the challenging year, many visits have had to be postponed & deposits at the Record Office.

**ii.** Donations for the restoration of the Jenny Lind Longcase clock have been received (£775). Mike will write to Emma Jarvis & Louise Cook about monies collected. Invoice required for work completed -? copy to Nancy Fontaine. John Lasasso (Sir Thomas Browne Library NNUH) keeps Margaret informed.

**iii.** Discussion took place as to the future position & care when work is completed. Margaret will enquire.

**iv.** Present display in our cabinet '250<sup>th</sup> Anniversary of the original Norfolk & Norwich Hospital St Stephens Norwich' building started in 1771. First patients received 1772.

**10. Any other business:**

**i.** Trustees put forward suggested names for new training rooms at the hospital. These included: Edith Jackson started preliminary N&N training school & Nurses League in 1930, Margery Hale Principal Nurse Tutor, Pauline Wordingham & Paul Chapallaz both Nurse Tutors, Betty Lee, Douglas Beattie to name a few. Names received had been acknowledged for consideration.

**ii.** Thanks to Peter & Ruth McNamara for organising the Nurses League medal for use of future Presidents.

**iii.** Hillary informed the Trustees that our *Constitution states the League should have Honorary officers: Secretary & Treasurer, Membership Secretary & Journal Editor.* Charity Commission informed her we must follow our Constitution in this matter. Mike Surkitt-Parr is exploring this further & in the interim will write future meeting agendas.

**iv. Jan Beart** will take the Minutes at the AGM Reunion with Sondra Gorick recording proceedings for her. **v.** Future meetings confirmed with Trustees Zoom Thursday 19<sup>th</sup> August, Thursday 4<sup>th</sup> November & 10<sup>th</sup> February 2022 both TBA. John Parfitt is closing their Zoom account after November 2020.

vii. Chris Parfitt enquired about booking further accommodation at the hospital - no list open until September.

**Date of next meeting:** Thursday 19th August 2021 10am Zoom.

***92<sup>nd</sup> AGM/Reunion Sat 14<sup>th</sup> May 2022***

**Signed:**

**Date:**